

**ANNUAL MEETING**  
**MONDAY 18 MAY 2026 at 7PM**

**NOTE OF PROCEEDINGS**

*With the agreement of all present proceedings were recorded.*

In attendance: Cllr B Carlisle, Cllr J Crowther (Remote), Cllr P Eynon, Cllr A Newman, Cllr E Williams  
Also in attendance: L Lesnianski (Clerk)

Apologies received: Cllr V Evans

Public Attendance: None

In the Chair: Cllr E Williams

**Decisions made (by Agenda reference):**

**2. Minutes of Previous Meeting:**

The minutes of the 2025 Annual Meeting were approved by council and signed as an accurate record.

**3. Confirmation of Co-option:**

Cllr Williams proposed formalising the co-option of Cllr Newman that took place during the year. The proposal was seconded by Cllr Carlisle. All voted in favour of formalising the co-option of Cllr Newman.

**4. Approval of Annual Balance Sheet Year ending 2026:**

The Clerk reported the details of the accounts for year end 2026, as previously reported at the April meeting. At the beginning of the financial year the council's opening balance in the current account stood at £3404.61. The balance in the Reserve account was £6710.68. Total carried forward in 2025/2026 £10,115.29. Receipts for the year 2025/2026 totalled £13,920.19. They included Interest: £69.04; Precept £11,250; Grant payments of £1800 and rebates of £801.15. Total combined amount of balances brought forward and receipts: £24,035.38

Payments for the year 2025/2026 totalled £13,168.81, these included staff costs of £4848.23. Some of which were spent as part of grant funding awarded by PAVS, in addition to the sum of the VAT rebate.

At the end of the financial year for 2025/2026 closing balances comprised monies in the current account of £4086.95, and a closing balance in the Reserve Account of £6779.72. A total balance of £10,866.67 carried forward into the 2026/2027 financial year.

Total combined amount of payments of and closing balances to carried forward of £10,866.67 total £24,035.38. A proportion of the current reserves have been put against costs for the forthcoming financial year in order to retain a lower precept figure.

Cllr Williams proposed to approve the accounts as described. Cllr Crowther seconded the proposal. All present voted in favour of approval.

**6. Election of Chairman**

Cllr Newman proposed re-electing Cllr Williams as Chair for the current year, ensuring continued stability in the council leading up to the local government elections in 2027. Cllr Carlisle seconded the proposal. All present voted in favour of re-electing Cllr Williams as Chair.

Cllr Williams remained in the Chair

**7. Election of Vice-Chair**

Cllr Carlisle proposed re-electing Cllr Evans as Vice-Chair for the current year. Cllr Newman seconded the proposal. All present voted in favour of re-electing Cllr Evans as Vice-Chair.

**8. Appointment of Council Representatives**

a. One Voice Wales Representative: It was agreed Cllr Newman and Cllr Crowther would share the role, attending a minimum of one meeting each. The Clerk will endeavour to attend when councillors are not present.

**9. Review and Adoption of Council Policies (en bloc)**

The Clerk presented the following documents for adoption, having previously been reviewed and updated as necessary

- a. Model Standing Orders.
- b. Model Financial Regulations
- c. Risk Register/Assessment
- d. Training Policy:
  
- e. Other council policies remain unchanged, and were re-adopted as follows:
  - i. Anonymous Complaints Policy
  - ii. Planning Response Policy
  - iii. Training Policy

Cllr Williams proposed adoption of the community council's policies. The proposal was seconded by Cllr Newman. All present voted in favour of the proposal.

**10. Boundary Commission – Annual Determinations – Review of Payment Dates**

Cllr Williams proposed receipt of the monies for the mandatory payments as set out in the annual determinations set by the Boundary Commission should continue to be paid in December. Cllr Crowther seconded the motion. All present voted in favour of the proposal. Payments will be made in December.

**11. Appointment of Internal Auditor.**

To date the clerk has not yet been able to secure the services of an internal auditor, but will endeavour to secure these in line with the timetable set out by Audit Wales. The Clerk confirmed this is an ongoing issue for clerk's across Wales.

**12. Date of Next Meeting:** To be confirmed nearer the time. It was noted 2027 is a local government election year and the date of the meeting may be determined by the date of the elections.

**Meeting Closed:** 19:19